



Mbition LLC DBA

## American Home Inspectors Training

### Enrollment Agreement KENTUCKY

3100 Wall Street  
Lexington, KY 40513

1220 Kentucky Mills Drive  
Louisville, KY 40299

This is an Enrollment Agreement for American Home Inspectors Training's home inspection courses. *This is a legally binding contract.* Failure to send all the pages will result in an incomplete registration. Completely read, sign, and return the entire document via fax or email to:

American Home Inspectors Training  
18500 W. Corporate Drive Suite 250  
Brookfield, WI 53045

Administrative Hours of Operation:  
8a-5p M-F (CST)  
(p) 800.441.9411  
(f) 262.347.0776  
(e) ahitadmin@mbitiontolearn.com

#### PERSONAL INFORMATION (please complete all information)

Last Name, First Name, MI.

\_\_\_\_\_

Address

City, State & ZIP

\_\_\_\_\_

\_\_\_\_\_

Phone #

Email

\_\_\_\_\_

\_\_\_\_\_

Date of Birth

\_\_\_\_\_

Emergency Contact

Phone #

\_\_\_\_\_

\_\_\_\_\_

#### EDUCATION BACKGROUND (please complete all information)

Highest Level of Schooling Completed

High School Diploma       GED       Associate Degree       Bachelor's Degree       Graduate Degree

Date Graduated (month/year) \_\_\_\_\_

School \_\_\_\_\_

City & State \_\_\_\_\_

---

*PROGRAM & TUTION INFORMATION*

Kentucky Professional Home Inspection Course (7 Days/65 Classroom Clock Hours)

Books: (included)

Tuition: \$2,245.00

Total Charges: \$2,245.00

Start Date: \_\_\_\_\_

End Date: \_\_\_\_\_

This course combines live classroom and field training. Designed by AHIT's team of certified and extensively experienced home inspection instructors, students learn about structures, exteriors, roofing, electrical, plumbing, heating and cooling, interiors, insulation and ventilation, manufactured homes, and Kentucky laws/standards of practice according the guidelines set forth by the Kentucky Board of Home Inspectors.

The institution can terminate this enrollment agreement if the student has not paid all necessary money on the first day of class. If on the first day of class, the institution has not received payment, this agreement is null and void. The student can cancel this enrollment agreement within three business days of signing the agreement and will receive a full refund if payment was made.

*REFUND AND CANCELLATION POLICY*

All monies paid by the student, including administration fees, are refunded if s/he requests a refund within five (5) business days after signing this enrollment agreement. A request for cancellation which is not made in writing shall be confirmed in writing by the student within an additional period of five (5) calendar days. The school may retain all of the fees after five (5) calendar days or after ten (10) calendar days absent written confirmation, where required.

If a student terminates the training after five (5) business days and after receiving the texts but prior to class commencement, the student may retain the texts with a charge of \$250.

If a student terminates training after class commencement, the following refunds apply:

<u>% of Course Completed</u>	<u>% of Allowed Refund</u>
First 10% of program	90% of tuition less the cost of program materials
After 10% but within first 25% of program	75% of tuition less the cost of program materials
25% but within first 50% of program	50% of tuition less the cost of program materials
No refund	After 50%

Refunds will be provided within 30 days of termination.

The official date of termination or withdrawal of a student shall be determined in the following manner:

1. The date on which the school receives notices of the student's intention to discontinue the training program,  
*OR*
2. The date on which the student was last recorded attending.

The percentage of the program completed will be determined by comparing the number of completed lessons received for services by the school to the total number of lessons in the program.

### *Extenuating Circumstances*

In the case of extenuating circumstances, the director will consider a settlement that is reasonable and fair to the student and the school.

### *CHANGES MADE BY THE SCHOOL*

If the school cancels or changes a course of study or location in such a way that the student who has started is unable to complete training, arrangements will be made in a timely manner to accommodate the needs of each student enrolled in the course who is affected by the cancellation or change. If the school is unable to make alternative arrangements that are satisfactory to both parties, the school will refund all monies paid by the student of the course.

### *POSTPONEMENT OF START DATE*

Postponement of a starting date, whether at the request of the school or the student, may delay the start of the course until the next scheduled course. The school may request a postponement of start if the course enrollment is low. If the student is unable to attend the postponed course, a full refund will be issued to the student including the nonrefundable registration fee.

### *OTHER TERMS AND CONDITIONS*

1. **Business and marketing skills are included in some course curriculum to enable graduates to become self-employed, however the school does not guarantee job placement to graduates upon program/course completion or upon graduation.**
2. Nichol Andler, Compliance Manager, may be contacted with any questions or concerns with regard to the terms of this Enrollment Agreement.

### *GRIEVANCE PROCEDURE*

Students are expected to address any disagreements or conflict directly with the individual involved in person with a written document outlining the complaint and communication. After this, if there is no satisfactory resolution, the student may set an appointment by phone to see the school director. All communications regarding the complaint must be in writing and all meetings and communications will be documented in the student file. Every attempt at a satisfactory resolution will be made. If the complaint cannot be resolved after meeting with the director of the school, the student may contact the licensing board for the state where the school is located. See details below.

### *KENTUCKY UNRESOLVED DISPUTES*

A review of the complaint will be documented in the student file and in the Complaint Log and an attempt at a satisfactory resolution put in place. The results of the meeting will also be documented. Students may also contact the Kentucky Commission on Proprietary Education via mail, phone, or online:

Kentucky Commission on Proprietary Education  
Capital Plaza Tower, Room 302  
500 Mero Street  
Frankfurt, KY 46010  
(502) 564-4185

<http://kcpe.ky.gov/forms/FormtoFileaComplaint.pdf>

*STUDENT PROTECTION FUND*

KRS 165A.450 requires each school licensed by the Kentucky Commission on Proprietary Education to contribute to a Student Protection Fund which will be used to pay off debt incurred due to the closing of a school, discontinuance of a program, loss of license, or loss of accreditation by a school or program. To file a claim against the Student Protection Fund, each person filing must submit a completed "Form for Claims Against the Student Protection Fund". This form can be found on the website at [www.kcpe.ky.gov](http://www.kcpe.ky.gov).

Notice to Buyer: Do not sign this Enrollment Agreement before you read it or if it contains any blank spaces. You are entitled to an exact copy of this signed Enrollment Agreement. Keep it to protect your legal rights.

*CONTRACT ACCEPTANCE*

I wish to enroll in the Kentucky Home Inspection Course from American Home Inspectors Training. I have been provided with a catalog and understand the programs and terms of this Enrollment Agreement. I understand this is a legally binding contract upon written acceptance, unless canceled pursuant to the Refund Policy.

I am 18 years or older or have written consent from my parent or guardian. My signature below signifies that I have read the terms and conditions contained in this Enrollment Agreement, understand all aspects of this Enrollment Agreement, recognize my legal responsibilities regarding this Enrollment Agreement, and have received and read a copy of the current catalog.

American Home Inspectors Training is licensed as a non-residential proprietary school with the Kentucky Commission for Proprietary Education. Licensure is not an endorsement of the institution. Credits earned at the institution may not transfer to all other institutions.

Student signature \_\_\_\_\_ Date [Click here to enter a date.](#)

Parent or guardian if student is less than 18 \_\_\_\_\_ Date [Click here to enter a date.](#)

-----For School Use Only-----

Accepted by: \_\_\_\_\_ Date \_\_\_\_\_

**The terms of this Enrollment Agreement are contained on five (5) pages. Please read all pages.**