



Mbition LLC  
DBA

# American Home Inspectors Training

## Enrollment Agreement TEXAS

This is an Enrollment Agreement for American Home Inspectors Training’s home inspection courses. *This is a legally binding contract.* Failure to send all the pages will result in an incomplete registration. Completely read, sign, and return the entire document via fax or email to:

American Home Inspectors Training  
18500 W. Corporate Drive Suite 250  
Brookfield, WI 53045

(p) 800.441.9411  
(e) ahitadmin@mbitiontolearn.com

**PERSONAL INFORMATION** (please complete all information)

Last Name, First Name, MI.

\_\_\_\_\_

Address

\_\_\_\_\_

City, State & ZIP

\_\_\_\_\_

Phone #

\_\_\_\_\_

Email

\_\_\_\_\_

Date of Birth

\_\_\_\_\_

Emergency Contact

\_\_\_\_\_

Phone #

\_\_\_\_\_

**EDUCATION BACKGROUND** (please complete all information)

Highest Level of Schooling Completed

- High School Diploma       GED       Associate Degree       Bachelor’s Degree       Graduate Degree

Date Graduated (month/year)

\_\_\_\_\_

School

\_\_\_\_\_

City & State

\_\_\_\_\_

*RACE & ETHNICITY SURVEY* (please complete all information)

1. Nonresident aliens (for whom neither race nor ethnicity is reported)

- Yes (if yes, you may skip the remainder of the survey)  No

2. Hispanic/Latino of any race

- Yes (if yes, you may skip the remainder of the survey)  No

3. For individuals who are non-Hispanic/Latino

- American Indian or Alaska Native  Asian  
 Black or African American  Native Hawaiian or Other Pacific Islander  
 White  Two or more races  
 Race and ethnicity unknown

*MILITARY STATUS* (please complete all information)

1. Are you actively enrolled in a branch of the United States Armed Forces?

- Yes  No

If “yes,” please select branch:

- Air Force/Air Force Reserve  Air National Guard  
 Army/Army Reserve  Army National Guard  
 Coast Guard/Coast Guard Reserve  Marine Corps/Marine Corps Reserve  
 Navy/Navy Reserve

2. Are you a United States Veteran?

- Yes  No

If “yes,” please select branch:

- Air Force/Air Force Reserve  Air National Guard  
 Army/Army Reserve  Army National Guard  
 Coast Guard/Coast Guard Reserve  Marine Corps/Marine Corps Reserve  
 Navy/Navy Reserve

PROGRAM & TUTION INFORMATION

(please select your package option)

**Texas Real Estate Inspector**

OPTION 1 Texas Real Estate Inspector - Online (114 hours online)

Books and supplies: (included)  
Tuition: \$ 695.00  
Shipping: varies  
Local Tax: varies  
Total Charges: \$ 695.00

Start Date: \_\_\_\_\_

End Date: \_\_\_\_\_

OPTION 2 Texas Real Estate Inspector - Gold (114 hours online + 40 hours for Texas Practicum)

Books and supplies: (included)  
Tuition: \$ 2,695.00  
Shipping: varies  
Local Tax: varies  
Total Charges: \$ 2,695.00

Start Date: \_\_\_\_\_

End Date: \_\_\_\_\_

OPTION 3 Texas Practicum (40 hours)

Field Handouts: (included)  
Tuition: \$2,000.00  
Total Charges: \$2,000.00

Start Date: \_\_\_\_\_

End Date: \_\_\_\_\_

**Texas Professional Real Estate Inspector**

OPTION 1 Texas Professional Real Estate Inspector - Online (154 hours online)

Books and supplies: (included)  
Tuition: \$ 995.00  
Shipping: varies  
Local Tax: varies  
Total Charges: \$ 995.00

Start Date: \_\_\_\_\_

End Date: \_\_\_\_\_

OPTION 2 Texas Professional Real Estate Inspector - Gold (154 hours online + 40 hours for Texas Practicum)

Books and supplies:	(included)
Tuition:	\$ 2,695.00
Shipping:	varies
<u>Local Tax:</u>	<u>varies</u>
Total Charges:	\$ 2,695.00

Start Date: \_\_\_\_\_

End Date: \_\_\_\_\_

OPTION 3 Texas Professional Real Estate Inspector - Platinum (154 hours online + 40 hours for Texas Practicum + 24 Hours Bonus Classroom Training)

Books and supplies:	(included)
Tuition:	\$ 3,195.00
Shipping:	varies
<u>Local Tax:</u>	<u>varies</u>
Total Charges:	\$ 3,195.00

Start Date: \_\_\_\_\_

End Date: \_\_\_\_\_

OPTION 4 Texas Practicum (40 hours)

Field Handouts:	(included)
<u>Tuition:</u>	<u>\$2000.00</u>
Total Charges:	\$2000.00

Start Date: \_\_\_\_\_

End Date: \_\_\_\_\_

### SCHOOL POLICIES

#### Attendance

Attendance in live classes is taken twice daily, during the morning session and again in the afternoon. Students are asked to sign/initial for each class attended. Attendance information is recorded and retained in the class files. Students may request withdrawal and make up the missed classes during the next scheduled course. Paid tuition will be refunded according to the applicable refund policy.

Students are expected to attend all mandatory classes within the time the course is scheduled in order to receive a Completion Certificate. Students may request withdrawal and make up the missed classes during the next scheduled course. Paid tuition will be refunded according to the applicable refund policy.

#### Absence

Students are responsible to attend every hour of each training course. If personal emergencies occur, students may speak with the instructor to arrange ways to make-up missed sections. Students must satisfactorily complete course requirements in order to graduate and receive a Completion Certificate.

### *Late Arrival/Early Departure/Make-Up Work*

Students who are absent due to late arrival or early departure should consult with the instructor to schedule required make-up time.

### *Final Exams - Proctoring*

All final course exams must be taken in the presence of a TREC approved proctor. This person cannot be related to the student by blood or marriage and may not be engaged in any association (personal or business) with the student. The Texas Real Estate Commission (TREC) has identified the following as acceptable:

- A) employees at official testing or learning/tutoring centers;*
- B) librarians at a school, university, or public library;*
- C) college or university administrators, faculty, or academic advisors;*
- D) clergy who are affiliated with a specific temple, synagogue, mosque, or church;*
- E) educational officers of a military installation or correctional facility;*  
*(22 T.A.C. § 535.65 (h)(5))*
- F) notaries approved by Texas;*
- G) members of the court system (judges, JP magistrates, or prosecutors); or*
- H) law enforcement officers (sergeants, lieutenants, or captains).*

AHIT reserves the right to verify a proctor's identity, requires additional proof of eligibility, or requires the selection of a different proctor. Students must comply with any payment schedule that may be required by the approved proctor or testing center.

Prior to the Exam:

- Students will arrange a time to take the exam
- Proctors will complete and return the Certificate of Test Proctor form
- Proctors will receive a single-use proctor code sent by an AHIT school administrator
- Proctors will verify the student's identification through a driver's license, student ID, etc.

During the Exam:

- Student/proctor will find a quiet area where the exam can be taken with little distraction
- All exams must be closed note/closed book
- Proctors must be present at the test site to monitor the student (22 T.A.C. § 535.65(h)(4)(B)(i))
- *If a student closes out of an exam at any time, a new proctor code will need to be secured during business hours (M-F 8:00am-5:00pm Central Time).*

Following the Exam:

- Any student who does not achieve a score of 70% or better must retake course and the examination (see below for more details)

### *Final Exam – Retakes*

Per TREC rules 22 T.A.C. § 535.65(i), students who do not pass course examinations on the first try must adhere to the following requirements:

1. Complete any additional course work prescribed by the provider.
2. Complete the subsequent final examination, which will be a variation of the original, no later than the 90th day after the date the class concludes.

3. Complete the subsequent final examination in a timely manner or be automatically dropped from the course with no credit.
4. Retake the course and final if the examination if failed a second time.

Any proctoring fees for retaking an examination are determined by the proctor, not the school.

#### *Refund and Cancellation Policies*

Within five (5) business days after the date of purchase, a student may cancel class and will be issued a full refund, minus the \$250 cost of materials and books, provided that the online training has not been accessed or if live classes have not been attended. Shipping costs are non-refundable. No refunds will be issued if online training has been launched or if live classes have started. Students who do not attend their scheduled class and have not been approved to reschedule, per the below terms, are not eligible for a refund and forfeit their tuition.

#### *Expiration and Extensions*

Courses must be completed within 12 months of enrollment date. If you are unable to complete your course within the initial 12-month period, you may extend course access for a fee of \$50 per month. Students must contact AHIT within 30 days of expiration to obtain an extension. Access to the course after 30 days from initial expiration requires re-enrollment. A discounted fee of 50% of the original purchase price will be charged.<sup>1</sup>

#### *Extenuating Circumstances*

In the case of extenuating circumstances, the director will consider a settlement that is reasonable and fair to the student and the school.

#### *Payment Policy*

1. Students are required to fully pay all tuition no later than two (2) weeks prior to the start of a class. If full payment is not received, AHIT has the right to withdraw the student until the balance is paid in full. If a student's balance is paid within the two weeks of the start date of class, they will be allowed to attend as long as there is availability.
2. If a student does not contact American Home Inspectors Training to schedule payment for an outstanding balance, AHIT will invoice the student for payment two (2) weeks prior to the class start date.
3. AHIT reserves the right to refer any outstanding balance to a collection agency.

#### *Changes Made By The School*

1. If AHIT cancels a live class (for any reason), then a student may transfer into another session of his or her choice at no expense to the student. If the student chooses to attend a session in an adjacent state or of a longer duration, then the student is required to pay any difference if the chosen class is a higher price than their original enrolled course.
  - a. AHIT is not responsible for any travel expenses (e.g., air, hotel, car rental, etc.) the student incurs.
2. If AHIT cancels a class and the student wishes to modify his or her registration from a live class to an online class, then he or she is eligible to receive the partial refund of the live class equal to the difference between the live class price and the online class price.

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<sup>1</sup> In the event of an extension or re-enrollment, it is the responsibility of the student to verify with a school representative that the course approval is still active.

3. If the school is unable to make alternative arrangements that are satisfactory to the student, then the school will refund all monies paid by the student of the class, if the regulatory agency only allows live training.

**STUDENT CRIMINAL DISCLOSURE**

Applicants may be denied an inspector license based upon criminal history (TX OCC § 53.152). If you have any criminal offenses, unpaid judgement, had discipline taken against a professional or occupational license, or have performed unlicensed activity, you should consider requesting a Fitness Determination form. Request at: <https://www.trec.texas.gov/forms/fitness-determination>.

**NOTICE TO BUYER**

Do not sign this Enrollment Agreement before you read and complete it. You are entitled to an exact copy of this signed Enrollment Agreement. Keep it to protect your legal rights.

**CONTRACT ACCEPTANCE**

I wish to enroll in American Home Inspectors Training. I understand the programs and terms of this Enrollment Agreement. I understand this is a legally binding contract upon written acceptance, unless canceled pursuant to the Refund Policy.

I am 18 years or older or have written consent from my parent or guardian. My signature below signifies that I have read the terms and conditions contained in this Enrollment Agreement, understand all aspects of this Enrollment Agreement, and recognize my legal responsibilities regarding this Enrollment Agreement.

*This agreement is valid only upon acceptance by the student. The student's acceptance of this Enrollment Agreement is electronic by 1) the student checking the box with "I agree" and 2) purchase of the course. American Home Inspectors Training is considered to have signed this Enrollment Agreement upon the student's acceptance. A signed copy of the Enrollment Agreement will be emailed to the student along with the purchase receipt.*

Student signature \_\_\_\_\_ Date \_\_\_\_\_

Parent or guardian if student is less than 18 \_\_\_\_\_ Date \_\_\_\_\_

-----For School Use Only-----

Accepted by: \_\_\_\_\_ Date \_\_\_\_\_